



THE BOYNTON BEACH POLICE DEPARTMENT
Professionalism ★ Respect ★ Integrity ★ Dedication ★ Excellence

Michael G. Gregory, Chief of Police

LAW ENFORCEMENT TRUST FUND (LETF) FUNDING REQUEST FORM FOR FISCAL YEAR 2020 – 2021

In order to be considered, all applications MUST be received NO LATER than July 23, 2021.

The Boynton Beach Police Department has a long-standing commitment to the reduction of Crime, as well as the implementation of Crime and Drug prevention initiatives, throughout the City of Boynton Beach. Any use of LETF Funds requires approval from the City Commission in accordance with F.S. 932.7055, upon request of the Chief of Police. The Statute requires that a portion of any Revenues be donated, or expended, for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood or School Resource officer program(s).

APPLICANT AGENCY LEGAL NAME:

MAIN ADMINISTRATIVE ADDRESS:

CITY/STATE/ZIP:

PHONE NUMBER:

WEBSITE URL:

PROJECT/PROGRAM CONTACT:

PROGRAM/PROJECT TITLE:

CONTACT PHONE #:

CONTACT EMAIL ADDRESS:

PRIMARY PROJECT/PROGRAM LOCATION:

PROJECT/PROGRAM PERFORMANCE DATES:

Is funding sought for a New or Ongoing project? New Ongoing

Is the applying Agency a first-time applicant? Yes No

ORGANIZATION’S BACKGROUND: (In this section, provide a description of the Applicant Agency to include history, years in operation, general mission statement and primary services provided.)

PROGRAM INFORMATION.

1. *Program Summary:* Use this section to provide an overview of the proposed project/program impact.

2. *LETF category statutory requirement:* (Select the corresponding check box below to the left of the program area that your program/project most applies.) Many funded programs work in the public schools or provide after-school and summer programming to encourage youth to perform well academically, stay in school, focus on career planning and secondary education, address bullying and gun violence, and foster teamwork and personal growth.

- 1. CRIME PREVENTION
- 2. SAFE NEIGHBORHOOD
- 3. DRUG ABUSE EDUCATION AND PREVENTION
- 4. DRUG PREVENTION
- 5. DRUG TREATMENT
- 6. SCHOOL RESOURCE OFFICER PROGRAMS

3. Explain how the agency proposed program/project addresses the category(ies) selected above within the City of Boynton Beach.

BUDGET INFORMATION

LETF Funds guidelines: Any awarded funds shall not be utilized for any of the following categories: salaries or stipends, food or beverages, travel or transportation expenses, video surveillance systems, newsletters, advertising, flyers, pamphlets, blogs, social media or any other type of communication media.

1. BUDGET. Detail how any funds awarded will be expended by the project/program.

REQUIRED ATTACHMENTS:

- Florida Divisions of Corporations’ certificate of status
- IRS Form 201 (C)(3)
- IRS Form W-9
- Program location letter
- Previous Year Budget to Actual Report of BBPD LETF Award

PROJECT/PROGRAM REQUIRED ACKNOWLEDGEMENTS:

By selecting the checkbox next to each requirement, the authorized representative agrees to ensure compliance with the following terms and conditions if awarded LETF funding.

- Applicant will maintain accurate expense records and a budget to actual report must be submitted to BBPD by June 1st. annually.
- Applicant must submit prior year budget to actual report of any award from BBPD before additional funding is granted.
- Applicant agrees and acknowledges that funding will be denied if it is determined that prior grant allocation was not spent according to declared project/program. BBPD must be notified before any modification to program award allocation.
- All services for the project/program will be provided exclusively in the City of Boynton Beach to Boynton Beach residents

For any questions that may arise or should you need help completing the packet please contact:

Tom D’Andrea, BBPD Asset Forfeiture Unit
(561) 742-6178 or dandreat@bbfl.us

NOTE: Application ends here.

City of Boynton Beach LETF Program

The purpose of this grant program is to provide financial support to neighborhood groups, associations, agencies and non-profit organizations holding a 501c designation which are engaged in projects or programs described in F.S.932.7055 which provides services to residents within the municipal boundaries of the City of Boynton Beach. This grant program does not require the applicant to match any funds provided. In FY 2020, the average award was \$3,200. The amount distributed to any applicant(s) is the sole discretion of the Chief of Police and is based, in part, on the available funds at the time of award and the number of applicants. Applicants meeting the above requirements may submit only one (1) request per fiscal year (i.e. October 2020 thru September 2021).

ALL applications should include the Applicants Federal Tax Identification Number.

Any Applicant organization which owes monies to the City of Boynton Beach will not be considered until all debts and obligations are satisfied, only exception would be utility bills.

Any organization which has failed to completely and accurately account for all expenditures arising out of past awards will not be eligible to receive future funding.

Minimum Application Eligibility criteria:

Florida State Law permits funding for the support or operation of the following program/project types:

- Crime Prevention
- Drug Abuse Education
- Drug Treatment
- Neighborhood Safety
- Drug Prevention
- School Resource Officer Program(s)

How will the Police Department decide where funding will go?

All proposals that meet the eligibility requirements will be considered equally. A review panel of five (5) designees will review all proposals. The Chief of Police will make the final determination of funding to be dispersed. All decisions made by the Chief of Police for this program are final.

How may my Agency/Organization apply?

Agencies or Organizations wishing to receive funding shall apply to the Boynton Beach Police Department Chief of Police. All applications must be received no later than July 23, 2021. Any and all applications received after this deadline may not receive full consideration for funding. The entire application must be completed in full and properly executed.

The City of Boynton Beach, the Boynton Beach Police Department and employees thereof are not responsible for lost submissions. Ensure you get a submission receipt signed from the last page of this document.

Delivery options:

By US Mail or Hand Delivery:

Boynton Beach Police Department

ATTN: Asset Forfeiture

2100 High Ridge Road

Boynton Beach, FL 33426 (PLEASE include an email address to send a Receipt Verification)

Scanned (.PDF Format) and emailed:

Send to: dandreat@bbfl.us **Subject:** LETF GRANT A Reply email will be sent for receipt verification.

City of Boynton Beach LETF Program

Document Received Receipt

This section to be completed by City Staff receiving the document and a copy provided to the Applicant.

Agency name on Application:

Location Received:

Printed Employee name:

Signed Employee Name:

Date of receipt:

NOTE TO STAFF MEMBER: Please give person presenting this document a copy then forward the application and this receipt to Tom D'Andrea, Asset Forfeiture.